

**UNITED STATES BANKRUPTCY COURT  
Northern District of Illinois**

**FEDERAL RECORDS CENTER REQUEST**

THE FEE MUST BE PAID IN FULL

**MONEY ORDER OR CERTIFIED CHECK  
SHOULD BE MADE PAYABLE TO:  
Clerk, U.S. Bankruptcy Court**

Date of Request: \_\_\_\_\_ Date Case Closed: \_\_\_\_\_

Case Number: \_\_\_\_\_ Case Title: \_\_\_\_\_

Requester's Name: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Requesting: Case File \_\_\_\_\_ Docket Sheet \_\_\_\_\_

Please do not call regarding the status of your request. You will be notified as soon as the record is received at the court. Once you are notified, the record will remain at the court for no longer than 10 business days, unless we are advised otherwise.

=====

**OFFICE USE ONLY**

Date: \_\_\_\_\_ FRC Location Number: \_\_\_\_\_

Accession Number: \_\_\_\_\_ Ship ID#: \_\_\_\_\_

Box Number: \_\_\_\_\_

Name of Clerk Accepting Request: \_\_\_\_\_ (Print Full Name)

Remarks:

Temporary Withdrawal: \_\_\_\_\_ Permanent Withdrawal: \_\_\_\_\_

