



U.S. Department of Justice

Office of the United States Trustee

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**NOTICE REGARDING § 341 MEETINGS IN
THE NORTHERN DISTRICT OF ILLINOIS - WESTERN DIVISION ONLY**

EFFECTIVE 3/17/2020

In light of the recommendations of the CDC regarding the spread of the COVID-19 virus, the United States Trustee for the Northern District of Illinois is requesting that all Western Division debtors and debtor attorneys appear for § 341 meetings telephonically from March 17th through April 30th (or until otherwise notified).

All debtor attorneys are encouraged to participate in § 341 meetings by telephone at their own offices or another place of their choosing. Debtor attorneys must be in visual range with the debtors they represent and will be responsible for verifying both photo ID and the debtors' social security number (copies of these documents should be emailed or faxed to the trustees as requested, ideally prior to the meeting). Debtor attorneys must also have a copy of the clients' schedules and other bankruptcy documents available for the debtor(s) to review, as it relates to their testimony.

Pro se debtors (those filing without an attorney) may appear in person or by telephone. **The U.S. Trustee strongly encourages all debtors to appear by telephone.** If you are a pro se debtor, please note that the case trustee will take your testimony at the date and time scheduled on your notice from the court and then require that you appear at a continued meeting in order to present your proof of identification and social security number and to affirm that you were the one who testified at the telephonic meeting.

The call-in numbers and passwords are as follows:

- Call-in number: 877-972-8394
- Passcode: 5021178

If you cannot appear by phone, please contact the Trustee's office and request an adjourned § 341 meeting date. All meetings will be adjourned until after May 1, and debtors requesting an adjournment are expected to cooperate in extending 341-related deadlines.

Creditors and creditor attorneys may appear by phone or in person.

Updated 3/16/2020