
To: District Court and Bankruptcy Court E-Filers and Judges

From: The Seventh Circuit Electronic Discovery Committee,
Chaired by Chief U.S. District Judge James F. Holderman and
U.S. Magistrate Judge Nan Nolan

Re: **Free Webinar** Broadcast on April 28, 2010 at Noon C.D.T.
“You and Your Clients: Communicating About E-Discovery”

You are cordially invited to attend, electronically and free of charge, the second nationally broadcast in-depth discussion of the Principles Relating to the Discovery of Electronically Stored Information adopted by the Seventh Circuit Electronic Discovery Committee. The program will be broadcast on Wednesday, April 28, at Noon C.D.T.

Beginning October 1, 2009, the district courts of the Seventh Circuit, launched the Principles Relating to the Discovery of Electronically Stored Information. The Principles were drafted by a 40-member Committee comprised of trial judges and lawyers, including in-house counsel, private practitioners (plaintiff and defense), government attorneys, academics and litigation expert consultants. A key goal of the Principles is to provide incentives for the early and informal information exchange on commonly encountered issues relating to evidence preservation and discovery, paper and electronic, as required by Federal Rule of Civil Procedure 26(f)(2). To learn more about the Principles, click on the following link to the 7thcircuitbar.org/Principles.

The upcoming webinar is titled: “You and Your Clients: Communicating About E-Discovery, How to Talk to Your Client about E-Discovery and the Application of the Seventh Circuit E-Discovery Principles.” This webinar should not be missed. It will provide an in-depth discussion regarding the following topics:

- * When should communications regarding ESI begin with your client;
- * What are the categories of discoverable ESI that need to be discussed;
- * How do you help you client assess where might discoverable ESI be stored;
- * What steps should be taken to preserve relevant ESI;
- * What should be considered when collecting ESI;
- * When (and if) backup tapes should be considered an ESI source that needs to be preserved/disclosed/produced from;
- * How vendors can be used effectively in the collection/processing/production of ESI;
- * Practical approaches for the production of ESI; and
- * When to use and how to select an electronic discovery liaison.

One credit of Illinois CLE will be accorded. Wisconsin and Indiana applied for. To learn more about the April 28, 2010 webinar and to register click on the following link to the http://www.tcdi.com/resources/Webinars/7thCircuit_You_And_Your_Clients