

**SECOND NOTICE REGARDING TELEPHONIC CHAPTER 7 § 341 MEETINGS IN
THE NORTHERN DISTRICT OF ILLINOIS – EASTERN DIVISION ONLY**

Issued April 1, 2020

On March 30, 2020, the United States Trustee issued a supplemental notice continuing all in-person chapter 7, 12, and 13 section 341 meetings scheduled through **May 10, 2020**, with the exception that section 341 meetings could proceed through telephonic or other alternative means not requiring any personal appearances. This notice addresses the protocol for telephonic appearances for **chapter 7** section 341 meetings only. This Notice provides call-in information, and addresses options for verifying debtor identification. Please read to the end.

Unless extended by subsequent notice, this Notice applies only for cases with section 341 meetings scheduled through May 10, 2020, regardless of whether the meeting is scheduled to occur in Cook (Chicago), Kane (Geneva), Kendall (Yorkville) and Lake (Park City) counties.

All debtor attorneys and debtors are encouraged to participate in section 341 meetings by telephone. Attorneys and debtors may call in from separate locations. **Below are the methods of verifying debtor identification that are acceptable to the U.S. Trustee under these circumstances.**

I. Telephonic Meeting Call-in Information

To participate in a telephonic section 341 meeting, you must use the Call-In Number and Passcode assigned to your meeting date and trustee, as noted below. Please dial in five (5) meetings before your meeting time and mute your line until your meeting is called by the trustee.

Meeting Date	Trustee	Call-In Number	Debtor/Counsel Passcode
4/13/20	Helms	866-836-3228	7434886
4/13/20	Herzog	866-654-5711	5932337
4/13/20	Ebner	877-953-9691	4948769
4/14/20	Metrou	866-654-5711	5932337
4/14/20	Fogel	877-953-9691	4948769
4/15/20	Takada	866-836-2342	3148697
4/15/20	Springer	866-654-5711	5932337
4/15/20	Desmond	877-953-9691	4948769
4/15/20	Goodman	866-836-3228	7434886
4/16/20	Moglia	866-654-5711	5932337
4/16/20	Newman	877-953-9691	4948769

4/16/20	Goldstein	866-836-3228	7434886
4/16/20	Peterson	866-836-2342	3148697
4/17/20	Radtke	866-654-5711	5932337
4/20/20	Fogel	866-654-5711	5932337
4/20/20	Zielinski	877-953-9691	4948769
4/20/20	Springer	866-836-3228	7434886
4/21/20	Goodman	866-654-5711	5932337
4/21/20	Newman	877-953-9691	4948769
4/21/20	Krol	866-836-3228	7434886
4/21/20	Zielinski	866-836-2342	3148697
4/22/20	Steege	866-654-5711	5932337
4/23/20	Ebner	866-654-5711	5932337
4/23/20	Reid	877-953-9691	4948769
4/23/20	Johnson	866-836-3228	7434886
4/23/20	Helms	866-836-2342	3148697
4/24/20	Bodenstein	866-654-5711	5932337
4/24/20	Fogel	877-953-9691	4948769
4/24/20	Gecker	866-836-3228	7434886
4/24/20	Gierum	866-836-2342	3148697
4/27/20	Goodman	866-654-5711	5932337
4/27/20	Reid	877-953-9691	4948769
4/28/20	Newman	866-654-5711	5932337
4/28/20	Johnson	877-953-9691	4948769
4/28/20	Leibowitz	866-836-3228	7434886
4/29/20	Fogel	866-654-5711	5932337
4/29/20	Stein	877-953-9691	4948769
4/29/20	Ebner	866-836-3228	7434886
4/30/20	Goldstein	866-654-5711	5932337
4/30/20	Gierum	877-953-9691	4948769
4/30/20	Alsterda	866-836-3228	7434886
4/30/20	Moglia	866-836-2342	3148697
5/01/20	Gecker	866-654-5711	5932337
5/01/20	Levey	866-836-2342	3148697
5/01/20	Bodenstein	877-953-9691	4948769
5/04/20	Krol	866-654-5711	5932337
5/04/20	Radtke	877-953-9691	4948769
5/04/20	Szilagyi	866-836-3228	7434886
5/05/20	Moglia	866-654-5711	5932337
5/05/20	Paloian	877-953-9691	4948769
5/05/20	Takada	866-836-2342	3148697
5/06/20	Moglia	877-953-9691	4948769
5/06/20	Martino	866-654-5711	5932337
5/07/20	Mason	866-654-5711	5932337

5/07/20	Leibowitz	877-953-9691	4948769
5/08/20	Herzog	866-654-5711	5932337
5/08/20	Bodenstein	877-953-9691	4948769

II. Options for Verifying Debtor Identification

There are multiple methods of verifying debtor identification that are acceptable to the U.S. Trustee under these circumstances.

A. Counsel verifies debtor's appearance and identity at or just prior to meeting of creditors

Debtor and counsel are in same physical location, or alternatively, counsel can verify debtor's appearance during or just prior to the meeting in person or *via* independent video with debtor such as Skype or Facetime.

At or prior to meeting, debtor provides counsel with both photo ID and proof of the debtors' social security number.

Counsel will represent and will be responsible for verifying *on the record* both photo ID and the debtors' social security number (Identification Documents) by identifying documents provided by debtor and represent that the photo identification matches the person attending the meeting of creditors.

Copies of both identifying documents will be emailed or faxed to the trustees as requested, ideally prior to the meeting.

B. Debtor provides verified Identification Documents after meeting of creditors

Trustee will conduct the meeting but continue it to a later date so that the debtor can provide the required Identification Documents to confirm their identity.

The trustee may allow the debtor to present the required Identification Documents before the next scheduled meeting.

Debtor may provide Identifying Documents before the next scheduled meeting through either (i) submission to the Trustee of the *Counsel and Debtor Verification* form (see below), or (ii) in same manner as *pro se* debtors (below).

Use of the *Counsel and Debtor Verification* form: Counsel will verify debtor identification by providing an attached verified statement to the trustee wherein:

(i) counsel verifies under oath that debtor provided the Identification Documents to counsel, (ii) the debtor verifies under oath that they attended the meeting of creditors, and (iii) a copy of the Identification Documents is attached to the *Counsel and Debtor Verification* submitted to the trustee.

**C. *Pro se* debtor verification through
Notary Public or other appropriate official**

A debtor may provide the attached verified statement signed by both debtor(s) and a Notary Public or other noted official.

A copy of the Identification Documents is attached to the verified statement, containing a signature of the Notary Public.

**THE DECLARATION CONFIRMING IDENTITY AND
SOCIAL SECURITY NUMBER FORM IS ATTACHED BELOW**

DECLARATION CONFIRMING IDENTITY AND SOCIAL SECURITY NUMBER

In re: (Debtor's Name) _____ (to be completed by debtor)

Bankruptcy Case No. _____ (to be completed by debtor)

Date of § 341(a) meeting of creditors: _____ (to be completed by debtor)

I declare as follows:

1) My name is: _____
(Print or type)

2) My _____ work _____ address
is: _____

3) My work telephone number is: (____) _____

4) I am Debtor's counsel, or alternatively, I am a person authorized to administer oaths in the State of _____, by virtue of the following fact:

____ I am a notary

____ I am a court reporter

____ I am a judicial officer

____ I am authorized to give an oath under the Code of Military Justice

____ Other: _____

(Give title and **legal authority** for power to administer oath)

5) I personally verified the identity of the debtor by checking his/her original photo identification:

____ Drivers License (State & number) _____

____ State Identification (State & number) _____

____ Passport (Country, number, expiration date) _____

____ Military Identification (Branch & ID number) _____

____ Other (describe) _____

6) I personally inspected the following original document as proof of the debtor's social security number and orally confirmed it with the trustee:

- ____ Social Security Card
- ____ Social Security Administration Statement
- ____ W-2 Form
- ____ Recent Payroll Stub
- ____ Employer's Health Card or Medical Insurance Card
- ____ Other (specify) _____

7) Attached is a copy of the documents examined (to which I attached my initials or signature).

In accordance with 28 U.S.C. § 1746, I declare under penalty of perjury that the foregoing is true and correct. Executed this _____ day of _____, _____, in

_____, _____.
(Date) (Month) (Year) (City)
(State)

Signature of Person Verifying Identity and Social Security Number

8) I personally appeared at the § 341(a) meeting of creditors on the date noted above.

In accordance with 28 U.S.C. § 1746, I declare under penalty of perjury that the foregoing is true and correct. Executed this _____ day of _____, _____, in

_____, _____.
(Date) (Month) (Year) (City)
(State)

Signature(s) of Debtor(s)

Signature(s) of Debtor(s)