

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF ILLINOIS
EASTERN DIVISION

In re:) Bankruptcy No. <CASE NUMBER>
<DEBTOR NAME>)
)
) Chapter <CHAPTER NUMBER>
)
Debtor.)
) Honorable Daniel R. Fine
)
)

PREHEARING ORDER
RE: <RELATED PLEADING>

The following provisions will govern the future course of this proceeding. Failure to comply with the provisions of this order may result in waiver of claims or defenses, dismissal, default, exclusion or admission of evidence, or other sanction, as justice may require.

Counsel for all parties are hereby ordered to confer and together prepare **and file** with the court on or before <DEADLINE>, **a joint document** captioned “Pretrial Statement.” The Pretrial Statement will contain the following information:

1. A brief statement of the theory of each claim and each defense;
2. A statement of stipulated facts in numbered paragraphs;
3. A statement in numbered paragraphs setting out the material facts in dispute;
4. Each party’s list of witnesses with any objections noted, stating grounds; and
5. Each party’s list of exhibits it plans to offer with objections noted, stating grounds.

On or before <DEADLINE>, each party will provide all other parties a copy, and the Court **two courtesy copies**, of all exhibits to be used at trial. Each exhibit shall be tabbed, pre-marked, e.g., “Trustee’s Exhibit 1,” and inserted into binders. In addition, each party shall provide the Court an electronic copy of all exhibits in PDF format via email to the courtroom deputy at CRD_Fine@ilnb.uscourts.gov. **Exhibits are to be attached as individual files and**

titled clearly within the email. Any exhibit to which an objection is not raised in the Pretrial Statement will be received in evidence without an offer during the hearing.

Trial/Evidentiary hearing is scheduled for <TRIAL/EVIDENTIARY HEARING DATE> at <TIME> in Courtroom 619, 219 South Dearborn Street, Chicago, Illinois 60604.

ENTERED:

DATE: <DATE>

Daniel R. Fine
United States Bankruptcy Judge