

Judge Hunt Zoom Hearing Procedures

Effective May 6, 2021, all court hearings before Judge Hunt will take place remotely via Zoom for Government.

Regularly scheduled court calls will have the same meeting ID 161 165 5696 and passcode 7490911. Parties may appear by video at this link: <https://www.zoomgov.com/join>, or by telephone by calling Zoom for Government at 1-669-254-5252 or 1-646-828-7666. Then enter the meeting ID and passcode.

1. Upon joining the meeting, you will be placed in a waiting room. Please wait patiently while court staff assists in moving you from the waiting room to the main room where the hearing will take place.

2. Please make sure that your appearance name is your full first and last name. If you have any issues with changing your name, notify court staff and they will assist you.

3. A participant joining by telephone may be moved into a separate breakout room for further clearance before being admitted into the hearing.

4. You are encouraged to join the hearing at least fifteen minutes prior to the scheduled hearing time for the first matter on which you intend to appear. Breakout rooms will be open so that attorneys may conduct business just as they would if appearing in person.

5. Attorneys who are appearing to represent parties are expected to turn on their cameras when participating in the hearing and to be in appropriate business attire. All others should keep their video off and audio on “mute” until their cases are called. If you are appearing by telephone, under no circumstances should you place the call on hold.

6. To ensure the quality of the record, it is highly recommended that all parties use a headset or earbuds with a microphone for court hearings. Using a separate headset microphone instead of a built-in computer microphone reduces distortion, eliminates background noise, and ensures that everything you say will be picked up. The use of speakerphones is prohibited.

7. [Local Rule 5073-1](#) prohibits participants from recording or broadcasting court proceedings.

8. Remember that the practices observed in the courtroom are even more important during remote hearings. You must (a) say your name slowly and distinctly, (b) speak slowly at all times, and (c) make every effort not to interrupt others.