

**UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF ILLINOIS
EASTERN DIVISION**

**FOURTH AMENDED STANDING ORDER NO. 2
REGARDING DRAFT ORDERS**

IT IS HEREBY ORDERED as follows:

1. When a party is instructed to submit a Draft Order to Follow (“DOTF”) to the Court, such order must be submitted through email to Baer_DOTF@ilnb.uscourts.gov.
2. The DOTF must not be filed on the docket; if it is filed on the docket, no action will be taken with respect to the DOTF.
3. The DOTF must be submitted within 14 days of the date on which the Court requested the order or such other time as the Court orders. If the DOTF is submitted later than 14 days after it is ordered, a reason for the tardiness must be provided. In addition, such tardiness may result in the requested relief being denied.
4. The email submission of the DOTF must be copied to all parties who appeared with respect to the matter, including the applicable trustee, if the trustee appeared.
5. The email submission of the DOTF must indicate the date of the hearing at which the party was instructed to submit it.
6. The email submission of the DOTF must indicate whether the form of the DOTF is agreed to by the other parties who appeared on the matter and if they do not agree, why they do not agree.
7. If the DOTF is captioned “Agreed Order,” it must also contain the signatures of each party who has agreed to the order.

Date: August 23, 2018

ENTERED:



Janet S. Baer
Bankruptcy Judge