

**United States Bankruptcy Court  
Northern District of Illinois, Eastern Division  
Vacancy Announcement**



**Position:** Chambers Term Law Clerk  
**Location:** Chicago, Illinois  
**Salary:** JSP 11 - JSP 14 (\$70,987 - \$155,424)  
(Commensurate with Qualifications)  
**Posting Date:** September 21, 2020  
**Closing Date:** October 16, 2020

**Position Overview:** The United States Bankruptcy Court for the Northern District of Illinois is seeking applicants for a chambers term law clerk position to the Honorable Jacqueline P. Cox in Chicago, Illinois. The anticipated commencement date for the position is November 9, 2020.

**About the Court:** The United States Bankruptcy Court for the Northern District of Illinois is located in Chicago, Illinois, with a divisional office in Rockford, Illinois. The Court has ten judges in Chicago and one judge in Rockford.

**Qualifications:** Applicants must have an exceptional academic record and demonstrate that they are excellent researchers and writers, and show qualities of scholarship, integrity, commitment to public service, preference for intellectual challenges, and congeniality. Preference will be given to applicants who have written for a law review or the equivalent and have taken one or more bankruptcy, Uniform Commercial Code or other commercial law courses, or have legal practice or law clerk experience in those areas. Applicants should be admitted to the bar of a state, territory, or federal court or plan to sit for a bar exam.

Applicants should submit the following: **a resume, two letters of recommendation, two writing samples (10 pages maximum), and their law school transcript(s).**

**How to Apply:** In order to be considered for this position, please apply through the United States Courts Online System for Clerkship Application Review (OSCAR) program.

<https://oscar.uscourts.gov>

Only applicants who are selected for interviews will be contacted by the Court. Applicants selected for interviews will be interviewed via video conference.

The United States Bankruptcy Court reserves the right to amend the conditions of this job vacancy announcement, or to withdraw the announcement at any time without prior written or other notice.

Any inquiries about this job posting can be addressed to the Human Resources Office, 312-435-5756.

**Notice to Applicants:** The final candidate will be required to satisfactorily complete a criminal background investigation. Direct deposit is required for employee salary compensation. Employees are paid bi-weekly. Applicants must be United States citizens or eligible to work in the United States. Relocation expenses will not be paid. The Court is a smoke-free environment.

**The United States Bankruptcy Court is an Equal Opportunity Employer.**